

Titan Booster Meeting
June 11, 2018 - 6:00 p.m.
Engineering Room T-25

The meeting was called to order at 6:04 p.m. A quorum was present. In Attendance: Barbara Blum, Deborah Coombs, Michelle Doletina, Richie Doletina, Adam Handler, Hollie Kwak, Tiffany Novembre, Katy O’Hara, Sachi Oyama, Laura Pirtle, Cristina Paolini, Anna Quintal, Jackie Ryan, Amanda Sorunmu, Amy Trodick, Heather Valdes

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- The minutes of the prior meeting on 05/14/18 were reviewed. Katy O’Hara made the motion to approve the minutes. Anna Quintal seconded the motion and the vote passed unanimously.
- Financial Report
 - Katy O’Hara provided the current standing of the Titan Booster account to everyone in attendance. A copy of the ledger was emailed to the Titan Booster Board for review prior to the meeting. At this time, the only outstanding items include payments to Mr. Handler and Mr. Kanter for Engineering Summer Camp.
- Elections for the 2017-2018 Titan Booster Board were held at the previous meeting. The position of secretary remains open and a call for volunteers was made. All groups were encouraged to actively recruit for this position. To ensure we are covered by the Titan Booster insurance, Katy O’Hara will make the changes to the Sun Biz despite the open position. Once filled, another change (and charge) will be made. Secretaries from each group will rotate taking Meeting Minutes at each Booster Meeting.
- With the upcoming back to school activity planning underway, Katy O’Hara encouraged the groups to submit their ISROs for Schedule Pick-Up and Open House fundraisers ASAP. Michelle Doletina noted that these fundraisers MAY not be approved right away as Mrs. Jones informed us the school clubs (internal accounts) get first priority.
 - Aquatics will submit an ISRO for a car wash at schedule pick-up and the annual t-shirt sale
 - Engineering will submit an ISRO for the annual t-shirt sale
 - NJROTC will submit an ISRO for ongoing t-shirt sales beginning with the new cadet boot camp in July
 - Softball will submit an ISRO for concession sales at Schedule Pick-Up and Open House
- Meeting dates for the 2018-2019 school year were discussed. All attendees agreed to continue the same schedule of the second Monday of each month, with the exception of the days there is no school. These meetings will be held on the second Tuesday. All groups were encouraged to notify the Booster once schedules of their respective activities are distributed for possible accommodations. Once again, Mr. Handler graciously volunteered to host these meetings in his room. The schedule is as follows:

July 9, 2018	October 8, 2018	January 14, 2019	April 8, 2019
August 13, 2018	November 13, 2018 (Tues.)	February 11, 2019	May 13, 2019
September 11, 2018 (Tues.)	December 10, 2018	March 11, 2019	June 10, 2019

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- Katy O'Hara will resend the revised By-Laws to all Titan Booster Board members for their review and electronic vote. *Note: Current Board Members have previously reviewed the document and made recommendations. The vote will include the incoming 2018-2019 members. Once all members have a chance to review the document, an electronic vote will be held via email.

Engineering

- Mr. Handler requested reimbursement in the amount of \$713.89 for robot brains necessary for summer camp. This was previously approved via electronic vote.
- Mr. Handler requested Double A batteries as the rechargeable battery cases are aged and are no longer functioning. Katy O'Hara made the motion to approve the purchase of up to \$100.00. Michelle Doletina seconded the motion and the vote passed unanimously.
- Mr. Handler requested reimbursement in the amount of \$57.95 for the 3D Printer Hard Case and supplies. Hollie Kwak made the motion to approve the request. Anna Quintal seconded the motion and the vote passed unanimously.
- In preparation for the upcoming school year, an ISRO will be completed for the annual t-shirt drive via Custom Ink. The logo and pricing remain the same. The information will be displayed on the door during schedule pick-up and will be mentioned during Open House. Hollie Kwak made the motion to approve the fundraiser. Katy O'Hara seconded the motion and the vote passed unanimously.

Softball

- Jackie Ryan requested reimbursement request for the cake purchased by a parent for the End of the Year Banquet. The information was given to Katy O'Hara for a check to be mailed. This was previously approved in the April 2018 meeting.
- In preparation for the upcoming school year, an ISRO will be completed for concession sales during Schedule Pick-Up and Open House. Katy O'Hara made the motion to approve the fundraiser. Michelle Doletina seconded the motion and the vote passed unanimously.

NJROTC

- A Welcome Back dinner for cadets and parents was discussed. There are approximately 84 freshman cadets (204 cadets total) and this is a nice way of welcoming parents to the group. Because no date or menu has been set, this item will be tabled until July's meeting for a vote for funding.
- Deborah Coombs requested approval of \$250.00 to book the reception hall for the annual Holiday Party to secure the date of December 15th. Deborah Coombs made the motion to approve the deposit to reserve the hall. Katy O'Hara seconded the motion and the vote passed unanimously. Michelle Doletina will submit an ISRO to Mrs. Jones.
- The remaining FUNdcards will be donated to the NJROTC Battalion with an accompanying letter. Deborah Coombs made the motion to approve the donation. Katy O'Hara seconded the motion and the vote passed unanimously.

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- In preparation for the upcoming school year, two fundraisers were discussed.
 - Tiffany Novembre informed the group that a fundraising campaign similar to Giving Tuesday on Facebook is the perfect way to kick-start the new school year's activities. Michelle Doletina will submit an ISRO to Mrs. Jones. Michelle Doletina made the motion to approve the fundraiser. Tiffany Novembre seconded the motion and the vote passed unanimously.
 - An ISRO will be completed for ongoing t-shirt sales beginning in July with the new cadet boot camp. Deborah Coombs made the motion to approve the fundraiser. Katy O'Hara seconded the motion and the vote passed unanimously.
- The outstanding replacement check in the amount of \$50 made out to Terri Leviathan was returned to Katy O'Hara and will be voided. The second replacement will be issued to Terri in the amount of \$20 (\$50 minus the cancellation fee) will be mailed.

Titan Aquatics

- The Chipotle Fundraiser held on Tuesday, May 29th netted approximately \$61.00. With very little effort to host, this was a worthy fundraiser that will be rescheduled for fall of the 2019-2020 season.
- In preparation for the upcoming school year, an ISRO will be completed for the annual car wash during Schedule Pick-Up. Amanda Sorunmu made the motion to approve the fundraiser. Amy Trodick seconded the motion and the vote passed unanimously.
- Team shirts are no longer provided by the athletic department. As in the previous Swimming and Diving AND Water Polo seasons, Amanda Sorunmu requested Titan Booster provide the shirts for the coaches and swimmers. The Booster will order approximately 5-7 additional shirts in each size to sell at the concession table during meets and online. Amy Trodick made the motion that Titan Booster provide the t-shirts for the Swim and Dive team. Amanda Sorunmu seconded the motion and the vote passed unanimously. An ISRO for the fundraiser will be sent to Mrs. Jones.
- Amy Trodick and Amanda Sorunmu will reach out to Barbara Reed at Coral Springs to schedule a suit fitting in early August. The suits are not paid by the Titan Booster Club, but by each individual athlete.

Open Discussion

- As our fiscal year runs June 1-May 31, Katy O'Hara will reach out to Bevonne Christie to complete the annual audit and sign off on documents for IRS reporting. Jennifer Michalski and Leslie Harley will be included in this process.
- The aquatics group previously set up the Amazon Smile account attached to Titan Booster and has been receiving the proceeds. However, it was suggested that this could be shared amongst all groups and marketed to parents associated with Aquatics, Engineering, NJROTC and Softball. The rewards may grow with the additional contributors. Katy O'Hara will look into the same type of rewards programs offered by Target, Wal-Mart and Publix. Aquatics will discuss and a vote will be held at the next scheduled meeting.

The next meeting is scheduled for July 9, 2018. The location is TBD.

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Michelle Doletina made a motion to adjourn the meeting at 7:05 p.m. Hollie Kwak seconded and the vote carried unanimously.